



**P O Box 257 · 1231 Dicks Hill Pkwy. · Mt. Airy, GA 30563**  
**Phone: 706-778-6990 · Fax: 706-776-6792**

The Town of Mount Airy is requesting proposals from qualified vendors to refurbish of approximately 5500 square feet of wood flooring. The work to be completed is on pine flooring that is over 100 years old in the upstairs area of Mount Airy Town Hall.

**Scope of work:**

Screening and/or sanding of pine flooring in the auditorium area, stage and walkway being the stage area. The area is also in need of being stained, sealed, and filler, if proper for the materials in place. Moreover, the Town is interested in preserving a hand painted "Cake Walk" located in the right corner of the facility. The location is open to the public for inspection M-F, 8am-5pm. if you have any questions, please contact Tim Jarrell for clarification at 706 778-6990.

**Instructions for Submission:**

I. Proposals and cost must be received by September 12, 2022, at 10:00 a.m.

II. Proposals must be delivered to: Town of Mount Airy  
1231 Dicks Hill Parkway Mount Airy, GA 30563

III. Proposals must be sealed and marked: **"Proposal # 092022, Upstairs Flooring."**

IV. Proposals must be complete and include:

- A. An itemized list and cost for work to be completed at each phase of the refurbishing project.
- B. If the items needed to complete the project are in stock and immediately available.
- C. Date or timeline for work to be completed.
- D. If Materials and workmanship contain a warranty and length of warranty.

All project proposals submitted shall be subject to acceptance or rejection. The Town of Mount Airy specifically reserves the right to accept or reject any or all bids and proposals, to waive any technicalities and formalities in the process. Supplier shall submit all required forms, if any, and information simultaneously with sealed bids. Any and all forms or information becomes part of the property of the Town of Mount Airy and will not be returned unless a written request to withdraw is received prior to September 12, 2022, at 10:00 a.m.

**Payment:** When awarded, payment by the Town of Mount Airy will be the normal 30-day cycle, after the work is completed or as otherwise agreed upon by the parties.