



Town of Mt. Airy
P.O. Box 257
869 Dicks Hill Parkway
Mt. Airy, GA 30563
Phone: (706)778-6990
Fax: (706)776-3976

Sign Permit Application

Location:

Address: _____ Business: _____

Property Owner:

Name: _____ Phone: (____) _____ - _____

Address: _____ City: _____ State: ____ Zip: _____

Applicant:

Name: _____ Phone: (____) _____ - _____

Address: _____ City: _____ State: ____ Zip: _____

Sign Contractor: (Name of person, firm, corporation or association erecting the structure.)

Sign Company: _____ Contact Name: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____

Business License #: _____ (Copy Attached)

Sign:

Materials: _____ Color(s): _____

Free-Standing

Dimensions: _____

Monument

Sign Size: _____ sq. ft.

Projecting

Linear feet of Building Façade: _____

Temporary/Banner

Zoned: _____

Wall

Illuminated

Lighted Sign (Electric permit also required)

Person/Company responsible for Maintenance & Up-keep of Sign:

Name: _____ Phone: (____) _____ - _____

Address: _____ City: _____ State: ____ Zip: _____



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Sign Fees:

	Quantity	Total Due:
Sign Permit Fee \$50 Each		\$

Documents to be submitted to The Town of Mt. Airy:

- A plan containing the necessary information for sign compliance with all relations of the SBCCI Standard Building Code (as amended) and NEC Electrical Code, and sign footing for freestanding signs, including:
 - ❖ Structural details or other information necessary to insure compliance with the provisions of these regulations and all applicable codes. Any electrical permit required and issued for said sign.
 - ❖ An accurate scale drawing of plans, specifications and method of construction and attachment to the building or ground for the sign, including a scale drawing showing drives, structures and any other limiting site features.
 - ❖ Authorization by owner, if applicable.
 - ❖ Zoning, property dimensions, vicinity map, site address, highway, right of way & compliance with the electrical code.
 - ❖ A site plan drawn to scale which specifies the location of the sign structure, and drawings of photographs which show the scale of the sign in context with the scale of the building if the sign is to be mounted on the building.
 - ❖ A scaled drawing including dimensions of all sign faces, descriptions of materials to be used, manner of construction and method of attachment.
 - ❖ A complete signage plan for any commercial building which houses more than one business. This must be submitted prior to issuance of a permit for any one sign on the building.
 - ❖ Any and all such information as the Mayor or his representative shall require to show full compliance with this and any and all laws and ordinances of The Town of Mt. Airy.

All work permitted & authorized by the city must be completed & installed within 45 days or the sign permit shall become null and void. Sign permit must be displayed at the sign and accessible for inspection. The undersigned agrees to comply with all terms of The Town of Mt. Airy sign ordinance. Otherwise, the undersigned acknowledges that he or she can be punished based upon the terms of the ordinance. The undersigned acknowledges that he or she has read and understands all terms of this application.

 Applicant's Signature

 Date

(Office Use Only)			
Plans Received: _____	Amount Paid: \$ _____	Check # _____	/Cash
Reviewed By: _____	Approved: (Circle) Yes or No	Date: _____	